Technical Group/DAS/IMSS/OL WEEKLY STATUS REPORT Week of 5 March to 9 March 1984

I		Major Activities During the Past Week:
		A. Support to OL:
STAT		AVRS (Agency Vehicles Records System). Completed a short study on the AVRS system and it's compatibility with the ASAPS system.
STAT		ACM (Agency Copier Management System). The calculation of the monthly rent/maintenance cost was corrected in the Prompt Payment and Office of Finance Copier Management reports. The inclusion of Agency owned copiers on rental type contracts had caused this value to be incorrectly represented as \$0.00. For purposes of calculating this cost, the first character of the costplan is now used to determine the contract type. The programs were revised and implemented.
STAT		EXDINR (Executive Dining Room System). A problem with the production of the Executive Dining Room's monthly statements was investigated. It was determined that a typographical error in the JCL used to produce the <u>statements</u> had caused a delay in the completion of this job.
STAT		P&PD (Printing & Photography Division Tasks). Work continued on the gathering of requirements for a new overtime and leave tracking system. Meetings were held with various P&PD personnel to discuss possible enhancements to the present system. Continued effort on this task will be delayed as work begins on the development and implementation of the MIS (Management Information System) budget module.
I	ΙΙ.	General Items:
		A. Support to OL:
STAT		TRAININGattended the "Introduction to
STAT		(U)
I STAT		General Items: A. Support to OL: TRAINING attended the "Introduction to Alliance Word Processing" course in Rosslyn on 7-9 March.

PAGE 2

III. Problems:

None to report.

IV. Upcoming Events:

None to report.